

Terms & Conditions for PBS Bead Bazaar

Bazaar: November 6 & 7, 2010

Application Deadline: July 31, 2010

******* Eligibility Requirement: Member paid and current from 1/31/10 *******

The application on the reverse page AND these terms and conditions need to be read, initialed as noted, and returned with payment (checks to PBS) as soon as possible. **Please keep copies.** Incomplete applications will be returned.

*To participate in any Portland Bead Society sponsored event, you must be a member in good standing, which means your dues must be current for the 6 month period prior to the event application deadline. If you miss this year's show, please be sure to have your membership current by the end of 2010 to avoid any disappointment for the 2011 show.

1. The overall appearance of this show is very important! We are very proud of our show, and do not want it to look like just another 'gem show.' Please take care with your merchandise display. Cover tabletops on all sides, preferably to the floor, extra supplies stored under cover and out of sight. You may have upright displays but not extra table surface to sell from. You may have a working table behind your selling space for your packaging & sales. _____ initials

2. The Fire Marshal requires fire-retardant table coverings for all tables. _____ initials

3. Please represent your merchandise truthfully and with clearly marked prices. _____ initials

4. We are a retail-only show. All our advertising states "retail only." We are fine with "bulk discounts" or "show specials." Do not offer wholesale prices to customers. Thank you for complying. _____ initials

5. PBS operates for the year on the 10% commission you pay us based on your total sales. No commission is owed if your total sales are less than \$100. We have disqualified vendors for misreporting their sales and underpaying commissions. You may mail your payment after the show (on a short deadline) if necessary. Look for "how-to" information at check-in. We may reward highest commissions paid with location and/or extra table considerations the following year, space permitting. We may drop lowest-reporting vendors for PBS benefit. _____ initials

6. You may not sell or share your table space without prior PBS approval. Vendors sharing tables must submit separate applications. Violation of this condition excludes all involved from the next year's show. _____ initials

7. Vendors may sell any "bead-related items" except for protected species, such as ivory and tortoise shell. "Bead-related items" include strung or loose beads, beading supplies, findings, tools, jewelry, accessories, beaded decorative items, and clothing created by vendors.

8. Tables are assigned with priority given to vendors with at least one-year seniority with this show and considering prior year's reported sales. Multi-table assignments will be made on the basis of longevity of membership, sales history, and PBS needs. The two top vendors for 2009, Adrienne Montgomery and Bello Modo, are both eligible for 4 tables, the only 4-table spots available. To be eligible for two or three tables for 2011 your reported sales need to be in the top 10% in 2010.

9. Electricity: Vendors may use up to 400W per table. Vendors need to bring their own lights, extension cords, and gaffers' tape to secure cords to the floor. NO DUCT TAPE. _____ initials

10. I agree to keep PBS advised of any changes of address and/or email address from date of application to the bazaar. _____ initials

11. I agree to observe the PBS Code of Conduct dealing with other vendors, buyers and volunteers _____ initials

Cancellations must be received by Oct. 13, 2010 to qualify for a refund. Refunds will be made only if there is a waitlist. **Cancel only by phone call to Sylvia Loftus (503-581-2201).**

PBS wants to expand its customer base. Can you help by distributing PBS bazaar "save the date" cards at shows you attend before November 2010? Please say "Yes!" on the application page!